Preferences

Account password, language, contact details, and sub-user management in cPanel.

Contents

- Password & Security
- Change Language
- Contact Information
- User Manager

DANUMHOST

Password & Security

Change your cPanel password and review account security settings.

Keeping your cPanel password strong and current is essential for protecting your DanumHost hosting account, email, and website files.

Change your password

1. Go to **Preferences → Password & Security**.
2. Enter your current password, then a new strong password twice.
3. Use the password strength indicator — aim for a high score.
4. Click **Change your password now!**

Password tips

- Use at least 12 characters with mixed case, numbers, and symbols.
- Do not reuse passwords from other services.
- Store passwords in a reputable password manager.

Additional security

Enable **Two-Factor Authentication** under Security for stronger login protection. Update FTP, email, and database passwords when you change your main cPanel password if they share the same credentials.

DANUMHOST

Change Language

Switch the cPanel interface to your preferred language.

---

cPanel supports multiple interface languages. Changing the language updates menus and labels throughout the control panel without affecting your website content.

Change interface language

1. Go to **Preferences → Change Language** or select the language dropdown at the top of cPanel.
2. Choose your preferred language from the list.
3. Click **Change** or confirm the selection.
4. cPanel reloads with the new language applied.

Notes

- Your website content and visitor-facing pages are not translated by this setting.
- Some third-party plugins in cPanel may remain in English.
- You can switch back to English at any time using the same tool.

DANUMHOST

Contact Information

Update the email addresses cPanel uses to send account notifications.

Accurate contact information ensures you receive important notices about disk usage, security alerts, and account changes on your DanumHost hosting.

Update contact details

1. Go to **Preferences → Contact Information**.
2. Enter your primary email address for cPanel notifications.
3. Add a secondary email address if you want backups sent elsewhere.
4. Choose which notification types to receive (disk warnings, SSL issues, etc.).
5. Click **Save**.

Best practices

- Use an email address you check regularly — not an address on the same hosting account that could fail if the server is down.
- Keep contact info updated when you change roles or companies.
- Enable critical alerts such as quota and security warnings.

DANUMHOST

User Manager

Create additional cPanel users with limited access to specific services.

User Manager lets you create sub-accounts for team members, developers, or clients who need access to email, FTP, or webdisk without full cPanel control.

Create a sub-user

1. Go to **Preferences → User Manager**.
2. Click **Add User** or the plus icon.
3. Enter the username and a strong password.
4. Select which services the user can access (email, FTP, web disk, etc.).
5. Assign email accounts or FTP access as needed.
6. Click **Create** or **Save**.

Manage existing users

From User Manager you can reset passwords, adjust permissions, or remove users who no longer need access. Grant only the minimum permissions required for each person's role.

Security tip

Do not create full-account duplicates unless necessary. Use separate FTP or email-only access when that is all a contractor needs.

Downloaded from https://danumhost.co.uk/knowledgebase/category/cpanel-preferences on 30-OCT-2026 10:07AM

DANUMHOST